

Message

From: Hurlid, Kathy [Hurlid.Kathy@epa.gov]
Sent: 12/15/2020 2:00:03 PM
To: Beck, Whitney [beck.whitney@epa.gov]; Laycock, Kelly [Laycock.Kelly@epa.gov]; Calli, Rosemary [Calli.Rosemary@epa.gov]
Subject: RE: Docketing & 508'ing

Great and thanks!

From: Beck, Whitney <beck.whitney@epa.gov>
Sent: Tuesday, December 15, 2020 8:59 AM
To: Laycock, Kelly <Laycock.Kelly@epa.gov>; Calli, Rosemary <Calli.Rosemary@epa.gov>
Cc: Hurlid, Kathy <Hurlid.Kathy@epa.gov>
Subject: RE: Docketing & 508'ing

Hey all,

FYSA, I took our virtual public hearing "attendee reports" and just extracted names and organizations to post to the docket, which is consistent with what I've seen from previous dockets. The attendee reports had a graph of attendees over time, a list of people who did not attend, log in times, etc.

See attached for some new excel files, which I'll add to our 508 folder for the contractors.

Best,
Whitney

From: Laycock, Kelly <Laycock.Kelly@epa.gov>
Sent: Friday, December 11, 2020 8:08 AM
To: Beck, Whitney <beck.whitney@epa.gov>; Calli, Rosemary <Calli.Rosemary@epa.gov>
Cc: Hurlid, Kathy <Hurlid.Kathy@epa.gov>
Subject: RE: Docketing & 508'ing

Whitney,

This sounds good, I'm find with folders on the sharepoint. I'll pull together all the meeting notes we shared with the tribes.

Kelly Laycock
Wetlands Regulatory Section
U.S. Environmental Protection Agency
61 Forsyth St.
Atlanta GA, 30303
phone 404 562 9132

From: Beck, Whitney <beck.whitney@epa.gov>
Sent: Thursday, December 10, 2020 6:05 PM
To: Laycock, Kelly <Laycock.Kelly@epa.gov>; Calli, Rosemary <Calli.Rosemary@epa.gov>
Cc: Hurlid, Kathy <Hurlid.Kathy@epa.gov>
Subject: RE: Docketing & 508'ing

Thanks Kelly! Based on this morning's conversation, we'll just need to circle back on if there are consultation meeting notes to include. The other thing I couldn't find online were the final "consultation follow-up" letters for the three tribes that didn't consult. Otherwise, I think we're in great shape!

I'm going to figure out how to deal with naming these files (and will make a key if I change anything) and then send a list to the contractors. HQ colleagues recommended setting up a folder for the contractors with documents, then a second folder where they can put 508'd versions. Do you want that on the R4 Sharepoint (they'd just get access to those folders) or if you have hesitations, I can put it on my OneDrive. Let me know!

Whit

From: Laycock, Kelly <Laycock.Kelly@epa.gov>
Sent: Thursday, December 10, 2020 9:29 AM
To: Beck, Whitney <beck.whitney@epa.gov>; Calli, Rosemary <Calli.Rosemary@epa.gov>
Cc: Hurlid, Kathy <Hurlid.Kathy@epa.gov>
Subject: RE: Docketing & 508'ing

Whitney,

I believe I have added all the documents highlighted in yellow. Some of the titles are a mess or 3 miles long but I left as-is so we could reference back to the known name of docs. I assume the names may need editing for the docket but want to make sure we note any changes so version control isn't an issue.

Ex. 5 Deliberative Process (DP)

My only other note is that I left documents in their native formats (pptx, excel) because I think 508'ing is easier prior to pdf conversion.

Let me know if you need more from me! Thanks a million for doing all this!

Kelly Laycock
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From: Beck, Whitney <beck.whitney@epa.gov>
Sent: Wednesday, December 9, 2020 4:34 PM
To: Calli, Rosemary <Calli.Rosemary@epa.gov>; Laycock, Kelly <Laycock.Kelly@epa.gov>
Cc: Hurlid, Kathy <Hurlid.Kathy@epa.gov>
Subject: Docketing & 508'ing

Hi all,

It sounds like our FRN could publish fairly quickly in the FR, which means we have less time to prepare the docket. I've updated our record/docket list and put as many "final" files as I could find into a folder:

Ex. 6 Personal Privacy (PP)

Ex. 6 Personal Privacy (PP)

I've also made a column in the attached spreadsheet to note which documents are included in the docket upload folder. There are some documents that I think are "final," but I don't know where they are stored. For instance, I couldn't find the final public hearing ppt slides (the ones that were actually presented with the 10/21 & 10/27 dates) and tribal consultation slides/agendas/handouts. I've marked docs like that in "yellow" that perhaps Kelly could help me find? It's possible that not all consultations had written materials associated with them, I'm just not sure.

We'd like to get the contractors from the HQ contract started with 508'ing these documents, as they become available on a rolling basis.

Best,
Whitney

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